HR TALENT MANAGEMENT

SARAWAK GEMS

SARAWAK
GOVERNMENT EMPLOYEE MANAGEMENT SYSTEM

http://scs-gems.sarawak.gov.my

2020

2010

HR with U

BACKGROUND

The Government Employees Management System (GEMS) is a state-wide interconnected enterprise solution that will harmonise and standardise the human resource (HR) management procedures of the Sarawak State Government.

GEMS will improve and streamline the current business process in HR management and provide an integrated process-driven solution. It will automate all the major processes in the HR management cycle, covering Post Management, Recruitment, Onboarding, Performance Management, Training & Development, Career Management, Benefits & Facilities and Exit.

All these processes will take from and feed into an integrated HR database, with the ultimate aim of making it comprehensive central repository of HR data. This will not only be used for operational management but also support HR planning and decision making through an Executive Information System (EIS).

MODULES

"Employee Self Service"

- Employee Profile
- Leave
- Travel Request
- Asset Declaration
- Loan Application
- Claims

Career Management

- Confirmation
- Transfer
- Promotion
- Acting / Covering Duty
- Temporary Appointment
- Contract
- Performance Appraisal
- Attachment
- Termination
- Retirement

Development

- Training
- Exams
- Competency
- Induction Course

Benefits

- Leave Management
- Insurance
- Medical
- Allowance & Incentives

OVERVIEW GEMS
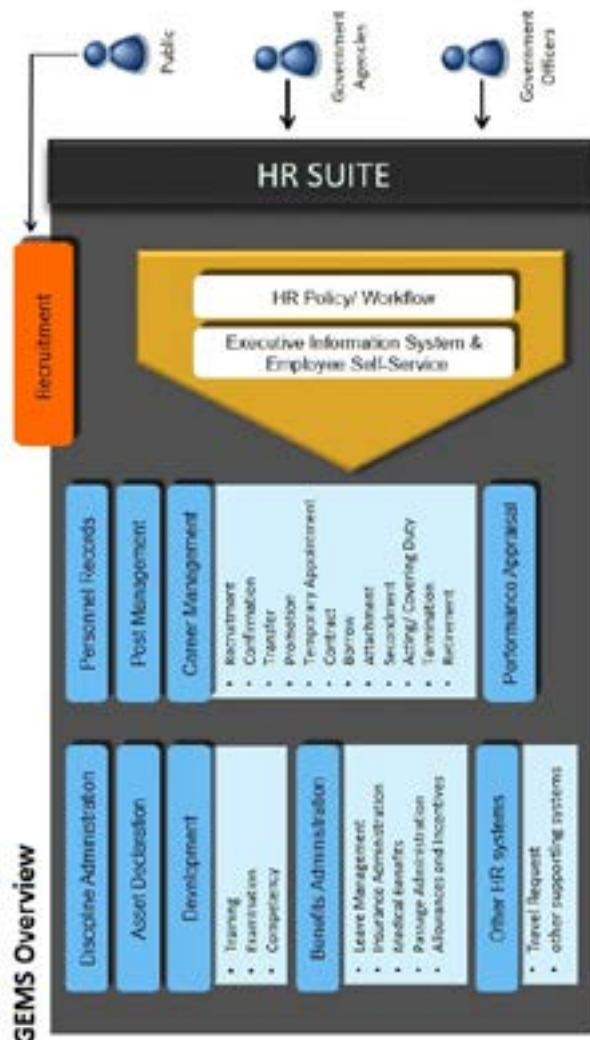
IMPIAN will be replaced by the Government Employees Management System (GEMS). It is a state-wide interconnected enterprise solution that will harmonise and standardise the human resource management procedures of the Sarawak State Government.

GEMS Overview
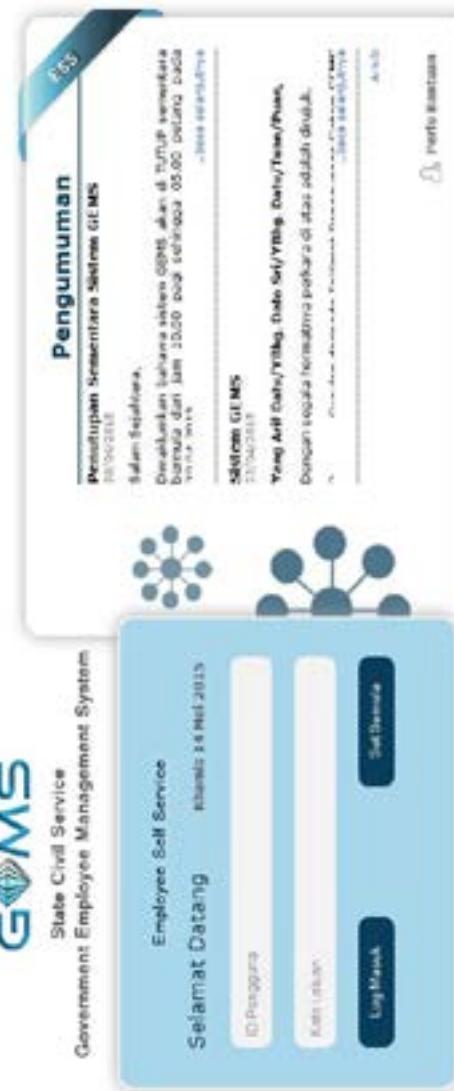
GEMS LOG IN PAGE

GEMS application is accessible using Mozilla, Google Chrome and other web browser and type **http://scs-gems.sarawak.gov.my** . GEMS website is opened to all types of browsers. On the front page of GEMS, you can find log in page, announcement and help button. Log in ID and password refer to ID and password from SarawakNet.

Log Out Button

GEMS Notice: Assignment in GEMS >> In Pool >> Updated information and waiting for approval from record verifier.

SIFBAS Log In>> to navigate Self-Service System (e.g. claims, payslip, etc)

Types of GEMS module for example Personal Profile.

GEMS PERSONAL PROFILE PAGE

To update and display personal and service information.

LATARBELAKANG

The Government Employees Management System (GEMS) ialah sebuah state-wide interconnected enterprise solution yang akan mengharmoni dan menyeragamkan prosedur-prosedur pengurusan sumber manusia (SM) Kerajaan Negeri Sarawak.

GEMS akan meningkat dan menyelaras proses kerja pengurusan SM sedia ada dan menyediakan satu penyelesaian process-driven yang bersepadu. ia akan mengautomasikan semua proses-proses utama dalam kitaran pengurusan SM, merangkumi Pengurusan Perjawatan, Pengambilan, Onboarding, Pengurusan Prestasi, Latihan & Pembangunan, Pengurusan Kerjaya, Kemudahan dan Penamatan Perkhidmatan.

Kesemua proses-proses ini akan mengambil dari dan menyimpan ke dalam satu database SM yang bersepadu, dengan matlamat akhir untuk menjadikan ia pusat repositori yang komprehensif mengenai data SM. ianya bukan sahaja akan diguna untuk pengurusan operasi tetapi juga menyokong perancangan SM dan membuat keputusan melalui sebuah Sistem Maklumat Eksekutif (EIS).

MODUL

Employee Self Service

- Profail Pegawai
- Cuti
- Permohonan Perjalanan
- Pengisytiharan Harta
- Permohonan Pinjaman
- Tuntutan

Pengurusan Kerjaya

- Pengesahan Jawatan
- Pertukaran Tempat Bertugas
- Kenaikan Pangkat
- Memangku/Menjalankan Tugas
- Penempatan Sementara
- Kontrak
- Penilaian Pencapaian
- Sangkutan
- Penamatan
- Persaraan

Pembangunan

- Latihan
- Peperiksaan
- Kompetensi
- Kursus Induksi

Kemudahan

- Pengurusan Cuti
- Insuran
- Perubatan
- Insentif dan Elaun

RINGKASAN GEMS
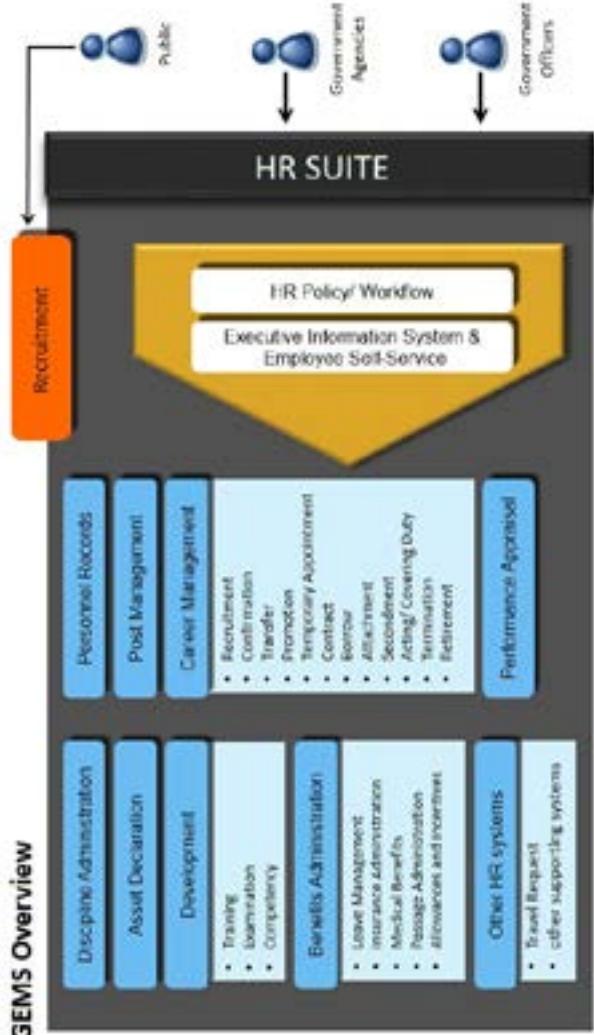
IMPIAN akan digantikan dengan *Government Employees Management System* (GEMS). Ia adalah *state-wide interconnected enterprise solution yang* akan mengharmonikan dan menyelaras prosedur pengurusan sumber manusia di Kerajaan Negeri Sarawak.

PAPARAN LOG IN GEMS

Pengguna boleh menggunakan Mozilla, Google Chrome dan pelayar (*web browser)* lain dan taip **http://scs-gems.sarawak.gov.my.** Laman web GEMS terbuka kepada semua jenis talian. Pada muka hadapan GEMS, terdapat login page, pengumuman dan bantuan. Login ID dan kata laluan merujuk kepada ID dan kata laluan SarawakNet.

Log Out Button

Notis GEMS : Tugasan dalam GEMS >> Dalam Pool >> Maklumat yang telah dikemaskini dan menunggu kelulusan pengesah rekod

Log masuk SIFBAS >> untuk melayari sistem Self-Service (contohnya : claims, payslip, etc)

Jenis-jenis modul GEMS seperti Profil Peribadi
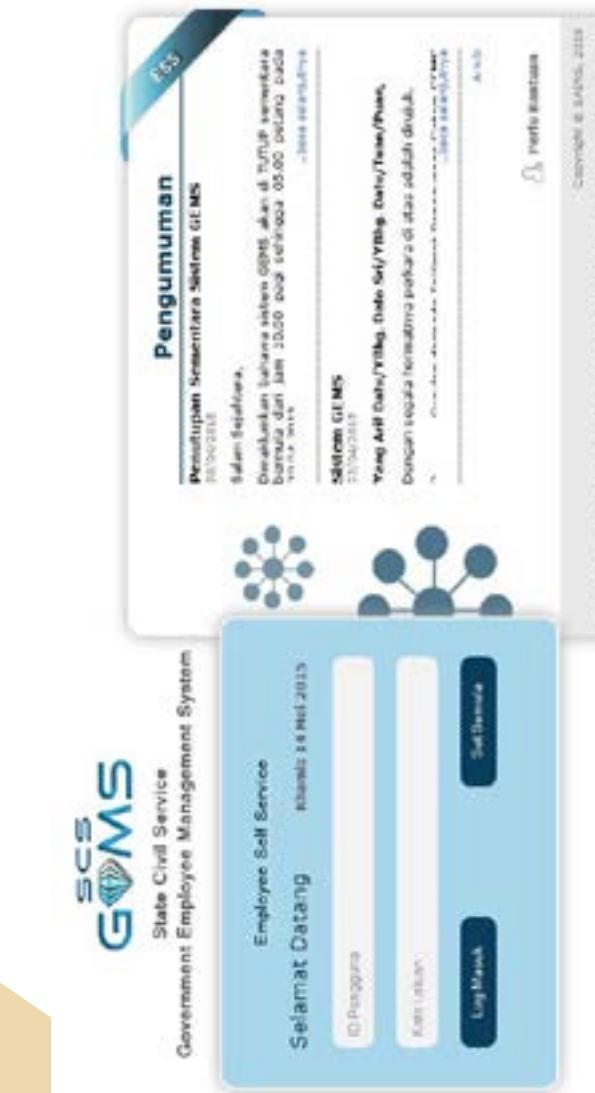
LAMAN PROFAIL PERIBADI GEMS

Untuk mengemaskini maklumat peribadi dan papar maklumat

UNIT SUMBER MANUSIA NEGERI
JABATAN KETUA MENTERI

Tingkat 9,10 & 11, Wisma Bapa Malaysia
Petra Jaya, 93502 Kuching, Sarawak
Tel : 082-313209 Faks : 082-445637

www.jkm.sarawak.gov.my
www.shru.sarawak.gov.my